

# 先锋中英双语学校

Pioneer Valley Chinese Immersion Charter School

Personnel - Grievance Committee Meeting-Final

Thursday, July 28, 2022 at 2:00pm

Meeting held via Zoom and Phone Access

Location: PVCICS, 317 Russell Street, Hadley, MA 01035

Host for this Zoom meeting was Gina Ocasion

In attendance: Chairperson Gina Occasion, Mike Rooney, Peter Wood. Cynthia Farmer joined at 2:23 after some difficulty accessing the meeting

Others in attendance: Principal Kathy Wang

Meeting was called to order at 2:05 pm by Committee Chair Gina Ocasion. Roll call was done for attendance.

Minutes of the 12/6/2021 meeting were reviewed; no corrections were noted. Peter made a motion to accept; seconded by Mike. Roll call vote: Gina, Mike and Peter approved.

Documents provided to the Committee included:

- Minutes from 12/6/21 Personnel Committee meeting
- 4 Observations of Principal KW from 2021-22
- 2020-21 approved evaluation
- Notes regarding 2021-22 evaluation provided by Betty Larivee
- Principal KW's proposed 2022-23 Goals

There was a general discussion amongst all present regarding the process of completing Principal Kathy Wang's 2021-22 Evaluation and review of her 2022-23 goals. However, given that these goals are quite similar to those approved for 2021-22, and given that the results of state tests are not available until September and are essential to evaluate KW's achievement of those goals, the committee chair Gina recommended the following:

1. Principal KW will submit self-evaluation in September after review of relevant state test results;
2. The Personnel Committee will meet Monday, October 3, 2022 at 6pm to complete Principal KW's 2021-22 evaluation;
3. Also on 10/3/22, the Personnel Committee will review Principal KW's proposed 2022-23 goals;
4. The Personnel Committee will complete the evaluation and goals approval process and distribute both to the BOT at least 2 weeks prior to the BOT November 2022 meeting.

Having no further business, Gina called for a motion to adjourn. Motion was made by Mike and seconded by Peter. There was unanimous approval to adjourn. This meeting ended at 2:35pm.

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