

先锋中英双语学校

Pioneer Valley Chinese Immersion Charter School

Board of Trustees Meeting Minutes

December 5, 2019 at 6:00 PM

Location: PVCICS, 317 Russell Street, Hadley, MA 01035

In attendance: Board Chair Dana Parsons, Vice Chair Paula Quinn, Scott Livingstone, Elizabeth “Betty” Larivee, Roland Mandler, Charles “Nick” Bagley, A. Juliet Larke, Peter Wood, Aime DeGrenier, Faculty Representative Hannah Treworgy, Student Representative Sebastian English, Executive Director Richard Alcorn, and, Principal Kathy Wang.

Absent: Dan O’Shea and Lian Duan

Others in attendance: none

Meeting was officially called to order by the Chair at 6:04 PM.

Public Comment: None

Administrative Items:

Minutes of Previous Meeting(s):

Minutes of the November 7, 2019 Board Meeting were presented for review. Corrections were noted on page 2 (ED Evaluation and Board Self-Assessment are not being edited – logistics for disbursement is being finalized) and page 3 (Family Association will work on disbursement of the letter not development of the letter). Nick made a motion to approve the minutes with edits; seconded by Aime; motion passed.

SEPAC Report: At this time, no one was present to give a report. Principal Kathy stated that SEPAC Chair Kate Martini has been very busy so there was no meeting in November or December.

Committee and Task Force Reports:

Finance Committee: Chairperson Roland reported:

- ✓ The committee will meet in January to review financial reports prior to the scheduled Board meeting.
- ✓ No Financial Reports were e-mailed to the Board prior to this meeting.

Trusteeship Committee: Chairperson Betty reported:

- ✓ By-Law revisions have been sent to ED Richard. He had some comments and revisions which need to be added. The committee is awaiting the draft from him. These proposed revisions will be sent to Atty. Dupere for review before presentation to the Board for a vote.
- ✓ There will be a webinar training for Board members on 12/10/2019 as provided by the Mass Charter Public School Association. All Board members should have received an e-mail with the information and registration contact.

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Personnel and Grievance Committee: Chairperson Peter reported:

- ✓ No meeting has been held – nothing to report.

Principal's Update: Principal Kathy reported:

- Kudos to the teachers and staff at PVCICS for the Monday snow day and Tuesday delayed opening. They effectively handled both days.
- The school website has been updated but is still a work in progress.
- The PVCICS Gazette is the newsletter run by high school students. A copy was handed around for Board members to read. Kathy asked Student Rep. Sebastian to take some pictures of students so they can be used to update old photos on the website. She emphasized that permission for student photos must be in place before any picture is taken or posted.
- During interviews for various coaching position at PVCICS, she has been impressed by the comments from candidates regarding the diversity of athletics and athletes at PVCICS.
- A handout was given to Board members regarding the National Alliance for Public Charter Schools (NAPC) and Public Impact Report which highlighted three charter school leaders in 2019. Principal Kathy will be highlighted in the upcoming issue.

Executive Director's Update: ED Richard reported:

- ❖ Student recruitment for September 2020 continues. To date, there are 125 applications which include 51 applications for Kindg. (with 12 being from siblings) and 19 for grade 6.
- ❖ DESE has rejected the Charter Amendment previously submitted for the changes being made to the dismissal procedures. A specific form will be required to be re-submitted. This Amendment form was emailed to Board members prior to the meeting. ED Richard indicated that DESE will allow a 15 minute leeway before/after actual dismissal time so 4:00pm will be used in the new document. Scott made a motion to approve the new Amendment Request and allow ED Richard to complete minor edits if required by DESE; motion was seconded by Nick; unanimous approval.
- ❖ Summer 2020 student trip to China is being reviewed. Funding thru Hanban is being investigated as a possibility. Chengdu is being considered as a stop for the trip. The current political climate may impact the options available for the trip.

Board Strategic Planning: Chair Dana offered some options regarding meetings that could be held for specific strategic planning sessions. He will develop a schedule for the first two sessions to be scheduled in January 2020 and send a doodle poll to Board members.

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Board Member Updates: None

New Business: None

There being no further business, Chair Dana read the following statement:

The PVCICS Board of Trustees will enter into Executive Session per M.G.L. Chapter 30A Section 21(a) 3: To discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the bargaining position of the public body, and the Board so declares. The Board meeting will not re-convene after Executive Session.

Scott made a motion to end the Regular Meeting of the Board and go into Executive Session; seconded by Roland. Voice vote was unanimous approval from Paula Quinn, Scott Livingstone, Roland Mandler, Peter Wood, Elizabeth “Betty” Larivee, Dana Parsons, Aime DeGrenier, A. Juliet Larke, Hannah Treworgy, and, Charles “Nick” Bagley.

Regular session of the Board of Trustees Meeting adjourned at 6:55 pm.

Minutes approved by Board of Trustees on January 2, 2020

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